

INSTRUCTIONS FOR COMPLETING FORM 34

(may be handwritten or typed)

공 통 기 제 사 항 FOR ALL				
성명 Full Name	Surname	Given names		漢字姓名
	DOE	JOHN THOMAS		
				성별 Sex <input checked="" type="checkbox"/> 남 M <input type="checkbox"/> 여 F

Enter your last name, first and middle names, exactly as it appears on your passport. Check the appropriate Sex block.

생년월일 또는 외국인등록번호 Date of Birth or Alien Registration No.(if any)	년 Year	월 Month	일 Day	외국인등록번호 후단 Registration No	국적 Nationality / Others	U.S.A.
	1 9 8 0	0 7	1 9			

Enter your date of birth. Enter your nationality.

대한민국내 주소 Address in Korea	Hangaram Apt, Ichon 1-dong	전화번호 Tel. No	(02)000-0000
	Yongsan-gu, Seoul, Korea 140-728	H · P No	010-000-0000

Enter your physical residence in Korea (DO NOT ENTER YOUR UNIT ADDRESS). The zip code for physical addresses on Yongsan is "140-766". Enter your resident phone (if applicable) and cell phone number.

본국 주소 Home Address	123 Main Street, New York, New York 00009	전화번호 Tel. No	(999) 999-9999
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Enter your permanent address in the US along with a phone number. If you do not have a permanent address, you must enter the address and phone number of your closest relative.

근무처 Workplace	HHC, 1st Sig Bde	직위 Position	Paralegal	전화번호 Tel. No	(02) 7913-0000
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Enter your sponsor's unit of assignment, position title, and office phone number. Unit of assignment must match unit listed on applicable certification memorandum.

여권번호 Passport No.	123456789	여권발급일자 Passport Issue Date	Feb 20, 2009	여권유효기간 Passport validity	Feb 19, 2014
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Enter your passport number, passport issue date, and passport expiration date (enter dates in civilian format).

신청사유 Reason for Application	A-3 Re-ntry Visa & SOFA Stamp	E-Mail	John.Doe@us.army.mil
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Enter reason for application and enter your e-mail address.

신청일 Date of Application		신청인서명 Signature	
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Application must be dated and personally signed by applicants ages 10 and older. Sponsor must sign for applicants under age 10.